

St. Paul's Lutheran Church

Position Title: Director of Discipleship Ministries

Position Type: Full Time (salary commensurate on experience)

Supervisor: Pastor

Position Description: The Director of Discipleship Ministries will have a deep sense of Christian Faith and a passion for sharing it to involve, engage, equip, and nurture our congregation with life-long faith formation across and between generations. The Director will strive to understand what all generations' value and need in order to blend them together, creating a culture that fully embraces and is aligned with our faith and mission. The Director will partner with various ministry teams, including Children, Youth, Young Adults, Women, Men & Senior Adults. The Director will work with staff members and volunteers to provide our congregation with faith-filled leadership support for St. Paul's fellowship, worship, ministries, and activity-groups for all ages.

Duties and Responsibilities

Faith Formation:

- Create an awareness that faith formation is a lifelong process and promote a holistic view of Christian education (intergenerational activities and family ministry)
- Provide leadership to make everyone feel connected to Christian education.
- Develop and promote a meaningful and engaging youth ministries program (including youth groups) in collaboration with a Youth Leadership Team
- Help form, equip, and support networks of people of all ages and abilities to foster a sense of community across various groups in the congregation.
- In partnership with the Pastor and congregational committees, select and adapt appropriate materials for Christian education including youth and adult Sunday school, VBS, Confirmation, First Communion, and youth groups.
- Participate in a leadership role in the worship life of the congregation.
- Oversee and direct the volunteer leadership for the Spirit, Middle School and High School Youth Groups. Develop fellowship and service opportunities for all youth groups.
- Engage the young adult community (ages 18-30) in their faith formation both inside and outside the church.
- Communicate with the congregation, especially parents, regularly, using a wide range of media platforms.

Discipleship:

- Encourage an awareness of and commitment to a shared ministry of the members, staff, and clergy of St. Paul's.
- Support and affirm members in their ministries in the church, family, workplace, and community.
- Develop position descriptions for volunteer ministry positions.
- Use sound recruitment practices, being a visible presence to the congregation. Provide for leadership development, ministry training, and continuing education.
- Assist members in identifying and using their gifts for ministry.
- Collaborate with church staff to identify and describe shared ministry needs in their areas of responsibility.
- Encourage and coordinate outreach opportunities and partnerships with other congregations and the community.

Administration:

- Plan and maintain a comprehensive yearly calendar of curriculums, events, and activities for Faith Formation and Discipleship.
- Provide reports of Faith Formation and Discipleship activities to the Pastor and Council on a regular basis.
- Attend North Carolina Synod Boundary Trainings
- Administer and enforce adherence by youth workers (paid and volunteer) involved in Faith Formation and Discipleship activities and events to the “Child and Youth Abuse Prevention Program for Saint’s Paul’s Lutheran Church.”

Skills and Qualifications

- Knowledge and appreciation of Lutheran theology, history, and practices.
- Theology and values that are in harmony with the congregation’s mission, vision, and values and the Evangelical Lutheran Church in America (ELCA).
- Bachelor’s degree required, biblical studies and education classes, a plus.
- Two to Three years of experience working with youth and adults in faith formation settings. A degree in Christian Education with experience as a volunteer in a faith formation setting will be considered a substitute for experience.
- Relates well to people of all ages; participates collegially with staff members, Pastor, and congregational leaders.
- Good Communication Skills; verbal, written and visual.
- Skilled in various communication mediums: email, texts, Zoom, Twitter, Facebook, Instagram, etc.
- Proven ability to motivate and inspire others.
- Program planning and implementation skills.
- Experience using Microsoft Office, especially Word, PowerPoint and Excel
- Must Pass Nationwide and State Background Checks
- Must become familiar with, adhere to, and sign an acknowledgement of the “Child and Youth Abuse Prevention Program for Saint Paul’s Lutheran Church.”

Resources to Help You Succeed

- Pastor, Church Council, Director of Discipleship Support Group and Budgeted Funds
- North Carolina Synod of the ELCA Support Staff
- North Carolina Synod of the ELCA Trainings Events

All interested candidates should email a cover letter and resume to:

gail@stpaulsdallas.org Or mail to:

St. Paul’s Evangelical Lutheran Church
531 Hardin Road
Dallas, NC 28034
Attn: Staff Support Committee